



# Command



U.S. AIR FORCE



## Relationships and Responsibilities



# Objective

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- Comprehend responsibilities for all agencies involved in Air Force personnel readiness activities



# Overview



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- Command Relationships
- HQ Level Agencies
- Installation Level Agencies
- Responsibilities of the Individual



# Command Relationships

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- What is it that HAF does for us?
  
- What it is we do for them?



# HQ Level Agencies



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- Headquarters includes
  - Supported Commands (SOUTHCOM/AFCENT/AFRICOM/USAFE)
  - HQ Air Force (HAF)
  - Air Force Personnel Center (AFPC)
  - Major Commands (MAJCOMS)
  
- Varying degrees of support



# Combatant Command/J1



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- Primary AOR staff agency for manpower and personnel support
- Synchronize service components to optimize manpower/personnel support to the Joint Force Commander
- A complete list of responsibilities can be found in Joint Publication 1-0, *Joint Personnel Support*



# Component Command/A1

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- Serves as 38FX/3SXXX FAM
  
- Provide assistance w/ all AOR specific policy and personnel guidance
  
- Checklist
  - Planners use this checklist to help development of deployment planning



# HQ USAF/A1XO

## Force Support Organization and Readiness Division



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- Overall responsibility for AF personnel readiness
  
- OPR for:
  - PERSCO
  - Personnel policy on DCAPES
  - Repatriation
  - ARTS/SORTS
  
- Oversight on PERSCO After Action Reports (AAR)





# Air and Space Expeditionary Force Operations (HQ AFPC/DP2W)

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- Backbone to HQ USAF/A1XO
- OPR for DAV codes
- Analyzes accountability data for trends/deficiencies and reports to HAF
- Provides replacement or new GCCS-AF to PTs



# HQ AFPC/DP2WR

## Readiness Training

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- Develops and publishes all personnel readiness training
- Manages DCAPES refresher training as required by line remark
- Oversees curriculum for all personnel readiness courses
  - Formal DCAPES training
  - Readiness/PERSCO Block(s) at initial skills
  - Force Support Silver Flag

# HQ Air Reserve Command (HQ AFRC)



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- The Readiness Management Group (RMG) provides utilization and accountability of Individual Reservists
- Monitors DCAPEs for data validity and integrity



# Supporting MAJCOM/A1



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- Appoints a MAJCOM Functional Area Manager (FAM)
- Develops and updates DOC statements
- Investigates PT deficiency reports pertaining to their controlled units
- Monitors ART/SORTS reporting for RF series UTCs and requires follow up actions as needed



# Installation Level Agencies

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- Many offices involved
  - Train (MPS)
  - Equip (FSS)
  - Support (Commanders)



# Installation Commander



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- Responsible for ensuring funds for personnel UTC training and equipment purchase are budgeted
- Assisted by FSS/CC and MPS/CC to effectively posture personnel resources
- Meets SORTS reporting requirements
- Ensure ALL base assigned 3S0XX receive PERSCO training



# Home Station Unit Commander



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- Must ensure personnel tasked to deploy meet eligibility, training and processing requirements
- Must respond within 72hrs to DPDRT reports
- Must determine retainment intentions of members that do not meet retainability requirements
- Required to have a Name In System within 24hr or 15 days dependent on date of first movement



# Mission Support Group Commander

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- Oversees ART of all postured personnel UTCs





# Force Support Squadron Commander



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- Serves as local resource manager for postured personnel on behalf of Wing/CC
- Ensures equitable distribution of 3S0 to AEF on-call windows
- Develops contingency and NEO plans
- Reach-back support for deployed commanders and customers
  - Must respond within 3 duty days of request



# Mission Support Section Commander



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- Base level FAM for 3SXXX and 38PX
- Ensure Personnel assigned to IPR complete DCAPES training within 12 months
- Responsible for all PT being trained within 15 months (AD) or 18 months (ARC) of assignment to a team



# Deployed Unit Commander



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- In the absence of a PT the commander will
  - Establish procedures to account for all personnel
  - Report Duty Status and Casualty information to the supporting PT or COCOM
  
- Identify early return for assigned forces
  
- Identify the need to involuntarily extend a member past their original TDY expiration



# Responsibilities of the Individual Personnelist

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- Keep training up-to-date
- Know your role!
- If a DCAPES operator
  - Apply for SIPR token card
  - Request DCAPES Access
    - IPR Access through MAJCOM
    - PERSCO access through AFPC



# Summary



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- Background
- Accountability
- PERSCO Concepts Manage Functions
- Mission and Objectives DCAPES Main Overview
- Deployment Planning and Execution